

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
<p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take Decision</p> <p>(3) Give Date or Period within which Decision is to be taken</p> <p>(4) Directorate Contact ☒ ☎</p>	<p>(5) Principal Groups/Organisations to be Consulted before Decision is made</p> <p>(6) Method of Consultation</p>	<p>(7) Name of person(s) to whom representations can be made ☒ ☎</p> <p>(8) When should they be made by (closing date)</p>	<p>(9) List background documents submitted to Cabinet/Cabinet Member(s) in respect of the Decision</p> <p>(10) Is this information unrestricted or exempt</p> <p>(10) Date first entered in Notice</p>
<p>KEY 30/22/23</p> <p>(1) Fees and Charges – agreement on levels for 2023/24</p> <p>(2) (i) Cabinet (ii) Regulatory and Licensing Committees (iii) Planning Committee</p> <p>(3) (i) 16 January 2023 (ii) 22 November/19 October 2022 (iii) 17 November 2022</p> <p>(4) Mike Davis, Strategic Director (Finance and Housing) – mike.davis@dover.gov.uk; 01304 872107</p>	<p>(5) Service users, stakeholders</p> <p>(6) Consultation between Directors and Portfolio Holders using the Member and Officer framework for formulating the charge proposals</p>	<p>(7) Mike Davis, Strategic Director (Finance and Housing) – mike.davis@dover.gov.uk; 01304 872107</p> <p>(8) 25 November 2022</p>	<p>(9) Report to Cabinet and Calculation of charges</p> <p>(10) Unrestricted</p> <p>(11) 1 November 2022</p>
<p>Brief Details of Item: (Please provide information about the contents of this item and the reason for decision.)</p> <p>The Council has to set fees and charges for certain services. These are delegated in part at various levels but form a key element of the overall budget process. There are over 250 different fees and charges to be considered, some of which are statutory and others of which are discretionary. This status will be indicated for each fee in the reports for Cabinet and the Licensing and Regulatory Committees.</p>			
<p>Deadline for Item: (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>These fees and charges need to be agreed before the 2023/24 budget is set in March 2023.</p>			